

Club Member Guide to Online Renewals



I'll help my club renew my membership faster!



The **Easy** way to login to your online membership

To **improve our service** to our clubs and members, last year Archery GB invested in a **new online membership system**.

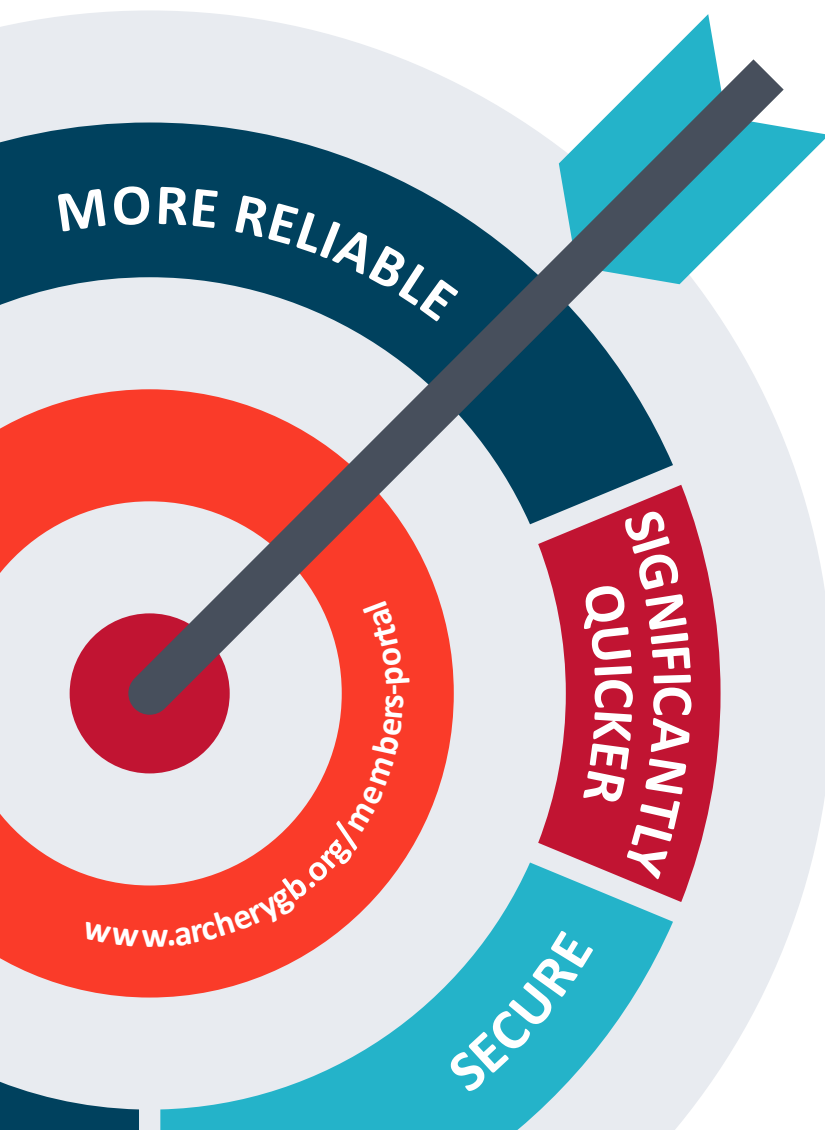
This facilitates a **much quicker and improved membership process**, allowing Archery GB to offer additional support to clubs and members.

www.archerygb.org



The Benefits of the online membership system

- Data becomes more reliable, reducing instances of duplicate records
- As soon as payment is received from your club, members receive electronic membership cards (e-cards) for those members who have supplied their email address
- The e-card can be:
 - Printed from the email - hardcopy
 - Downloaded to a mobile phone or other device
- The whole process is significantly quicker



Have you accessed your online record yet? Did you know your membership details, Archery GB awards, background checks, qualifications, or licences you hold can all be seen there?

The new GDPR legislation puts the control of the use of your personal data in your hands. Please ensure all your details within the system are correct and your communication preferences are set as you require.

Logging in and checking/ completing your record, will significantly help your club secretary with this year's online membership renewals.

Please note: you will not be able to renew your club membership yourself- this is something your Club Secretary will do for you, from 30 August 2018.

You can see how we use your personal details by viewing our Privacy Notice which is available at www.archerygb.org

How to Login

Please login here:

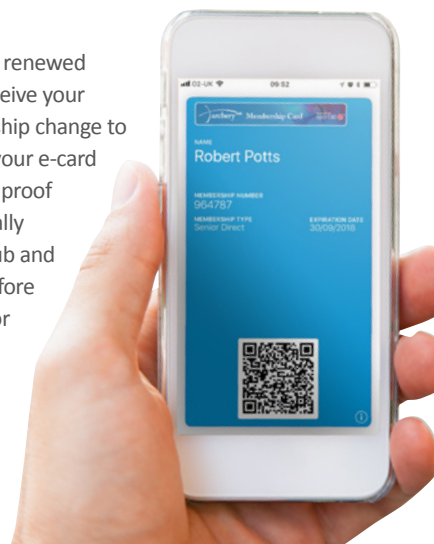
www.archerygb.org/members-portal

Choose one of the following:

- If you struggle to login, but you know you used the previous members online portal, please select the option **Recover Account From Previous System**
- If you have forgotten or wish to set yourself a new password, please select the option **Forgotten Password**
- If you need any other assistance in logging in, please email membership@archerygb.org and confirm your name and membership number in your email.

Next Steps

When your Club Secretary has renewed your membership, you will receive your e-card, and see your membership change to renewed. You can use either your e-card or plastic membership card as proof of membership- both are equally valid. If you have paid your club and need proof of membership before you receive either the e-card or plastic card from Archery GB, please ask your club to supply this for you, for example a letter on headed paper confirming your membership has been renewed and signed by a club official will suffice.



Happy Shooting!

www.archerygb.org