

## MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

17<sup>th</sup> January 2023 19.00

Location: Teams Meeting

<b>Present:</b>	Andy Tait	AT	Chairperson
	Michael Ferguson	MF	Coaching Director
	John Ranson	JR	Performance Director
	Kim Pegrum	KP	Membership Director
	Stephen McCormick	SMC	Secretary

Action items assigned to Board members shown as bold initials, e.g. **(SMC)**.

### 1. Apologies – None

### 2. Minutes from 13<sup>th</sup> December 2022 – Approved.

### 3. Actions from last meeting

Task lists from previous meetings were reviewed where possible. Incomplete tasks carried forward.

(MF) received email from Kevin Bloomfield that CoB are happy to host the Field Championships at Lady Dixon Park and discussion on logistics and Course setup with ANI help. (LW) mentioned having help from refugees in this.

(MF) No response from Brigade and AGB Indoors funding being paid out.

(AT) emailed (LW) to arrange meeting at his workplace (AT) (MF) to arrange Date/Time.

(JR) + (MF) Team Selection Policy send notice to Clubs on criteria and adopt AGB Codes of Conduct for Squads.

(KP) Outstanding CACE Payment of £50 for (PH) who hasn't provided the required info for payment.

### 4. Correspondence

(MF) Email from Conal Heatley for £100 affiliation fee to NICGF.

### 5. Safeguarding

(MF) Access NI good uptake from Clubs on Safeguarding Courses NISF came back to say all good on the applications.

## **6. Financial Report**

(KP) £5000 received from AGB (Club Fees)

Accountant paid £380.

Top up money Sport NI funding of £400 paid to Ballyvally Archery Club.

Assets – Medals & Trophies stock down.

Bills – 3 Schools

Saint Catherines Armagh – Issues with Merlin Archery due to size of order and cost (£2000)

(KP) spoke to Merlin and Siobhan at the School and Merlin need a Financial Contact in case of having to chase up payment. Hopefully this will be resolved soon and ANI will pay £1000.

(AT) mentioned that Schools would need purchase order for payment.

Rosstulla Special School

2 orders placed 1 with Quicks and almost complete. ANI would need the paperwork to pay £1000.

Regent House Newtownards

Contact at School not responding (MF) to make contact and due to timer constraints the monies have to be spent and claimed before 31/03/2023.(AT) asked if the funding was not spent would the money have to be paid back to Sport NI to which (KP) replied yes.

Rachael McComb (Banbridge Archery Club) emailed asking could they claim for equipment purchased in November. (SMC) discussed this along with the Board and full amount being claimed was approved for payment.

(AT) proposed that ANI publicise on Social Media what we actually do in relation to funding and support for our Clubs (JR) seconded.

(AT) to look at cost and supplying ANI promotion banners for target bosses to be used at Schools Cup , ANI Championships etc.

Schools here have put Teachers through Instructor Awards which is raising the profile of our sport.

So far £1000 of the £5000 funding available has been paid out.

## **7. Membership Report**

(KP) Membership at 31/12/2022 = 391 Members which is down 15% on last year.

(KP) Uncomfortable with having Junior Direct Members (KP) to approach AGB to discuss this.

## **8. Calendar**

(KP) had spoken with (SF) as he wished to step down as Calendar Officer and Webmaster. (SMC) asked the Board if he could take over these roles and was agreed.

## **9. Development Report**

### Sport NI 2023 – 2027 Grant Application

£80000 allocated to Archery with Letter sent to AGB /ANI to preferably pay this through 1 organisation. It was agreed to discuss this with AGB.

(MF) asked should Performance Academy athletes pay for their coaching sessions like they do in the rest of the UK.

(KP) asked (MF) to discuss the funding split with Wendy Stead and Aaron Coggan (no date fixed)

(KP) NICSSA Stormont Redevelopment Plan update, letter sent at Christmas re planning application and redevelopment all moving forward.

(KP) Sport NI governance meeting with (AT) (JR) to support. Online meeting agreed by (AT) (JR) for Monday 6th March 2023 @ 11.00.

RNIB (JR) asked to attend but he advised (LW) should go at this time.

(MF) had been talking to (LW) about this and advised him she was stepping back from RNIB asked (JR) to take over. (KP) asked (MF) to step in.

(JR) the Make it Happen Award was only shared last minute before the deadline closed.

AGB Regional Development Officer – no report available for this meeting.

Judges Report – no report available for this meeting.

## **10. Performance Report**

UKAD compliance – (JR) No report available

Inclusion – (JR) No report available

Team selection policy

Held over for (JR)(MF) to complete this.

(JR) asked about the Para Academy/National Talent and who was supporting the 7 athletes taking part at club level. (MF) said that the Para Academy is an AGB programme and that (JR) should discuss this with (DL). (SMC) to discuss this with Cait Leach as she was in charge of the programme. (KP) stated that more communication from AGB should be forthcoming to develop Coaching and Archery in general in NI.

(JR) to put questions to Cait and report back to the Board.

(MF) 5 entries in total have been received for the shirt designs, word document to be created and forwarded to the Board to choose winning design.

(AT) asked when were the shirts needed.

(MF) mentioned Lionhart for supply of bespoke shirts.

(MF) ANI Indoor Championships review need to sit down with MCoA and discuss.

(MF) (SMC)- Director of Shooting that weekend, (AT) and (JR) to attend.

(JR) ANI Pin Badges costs to be obtained, contact Tim Webb. (AT) advised he would be able to supply them and would advise cost.

Pathway report – no report available this month.

## **11. Coaching Report**

Coaching Conference – (MF) gave a Coaching Committee report on the upcoming Coaching Conference scheduled to be held at Stormont Pavilion on 22<sup>nd</sup> April 2023.

(MF) listed interested participants as follows (DL), Clickers Archery, DSNI, AGB Performance. Clickers are using the Conference to meet their sponsored athletes here and discuss Soft Archery as they created it.

(MF) said that food and consumables would be arranged and cost to be confirmed before 03/03/2023.

(MF) asked how would the cost be invoiced to Sport NI, (KP) said if (MF) paid for it ANI would cover it.

(MF) A Google Form will be used for Coaches, Candidate Coaches and Instructors to gauge attendance for the event and obtain their dietary requirements.

(JR) asked if Scottish Archery could be invited (MF) said not at this time until we get more experience in running the coaching conferences in the fu

**Next Board Meeting** – 14<sup>th</sup> March 2023 @ 19.00

22.10 Board Meeting closed.

